A guide to submitting applications on EHC Online

What is a health certificate?

A health certificate is an official document that confirms your export meets the health requirements of the destination country. You will be required to apply for an health certificate if you're exporting or moving live animals or animal products from Great Britain (England, Scotland and Wales) to (or transiting through) countries in the European Union/European Economic Area. Your health certificate will need to be completed and signed by an OV (Official Veterinarian) or Food Competent Certifying Officer (FCCO), recognised by the Animal and Plant Health Agency (APHA) as having the correct qualifications to certify the product in question.

You'll need a health certificate for each:

- type of animal or animal product you're exporting from GB
- product type if you're exporting a consignment which includes a mix of product

This guidance may not apply to you if you are:

- Moving goods from Northern Ireland Check the inspection process on the <u>DAERA website</u>.
- Exporting composite products Composite food products are for human consumption only

Who is responsible?

The government body who are responsible for the health certificates is the Department for Environment, Food and Rural Affairs (Defra). The Animal Plant Health Agency is an Executive Agency of DEFRA and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy. They are responsible for giving authorisation and advice for inspectors. APHA's Centre for International Trade manages the EHC Online system and provides support to exporters and certifiers in the application and certification process.



You will need to choose an Official Veterinarian (OV) or local authority (LA) inspector and: name the OV practice or local authority in your application

- check they can inspect your consignment and sign your health certificate in the days before your export

An official veterinarian is someone who's been authorised by APHA to perform statutory duties (work that is required by law). Use this guidance to find a professional to certify your export health certificate.



Before you apply you will need a: A. Government Gateway webpage

How do I get a health certificate?

Government Gateway account – an email address is

- A Defra account Company House Number required
- You should also:

Search for your animal or product A download and read the EHC and guidance notes,

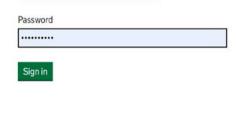
required.

- these explain what you'll need to do to export your
- consigment Make sure you contact the official vet (OV) or inspector who will certify your EHC before you submit any applications.

Sign in using Government

60 01 64 31 86 55

Gateway Government Gateway user ID This could be up to 12 characters



Always use the latest version

of the EHC

Apply for multiple EHCs in the same application **EHC Online will**



Destination & PoE Confirm the destination and point of entry EU location (if relevant)

and net weight, Commoidty Code.

number or haulier

Type of good Check the sub category of the EHC you've selected Unique Reference Create a unique reference number

Below is an example of the information required for an ECH Online application:

Certifier Choose a certifier from a drop down menu who will inspect the goods.

Information for APHA Include certifying region, exporter details, product origin, export date Description of goods Include information about what you're importing such as number, gross **1**

Consigner & exporter details Name, full address, contact details Consignee & Importer details Name, full address, contact details

Port of entry or BCP details BCP location which consignment must be inspected at, usually the same place as the first port of entry into the EU Transport Details Include information such as flight number or ship name, shipment container

Once you have submitted your application your will receive this message:

Place of destination Full address of the goods import destination

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Your reference number is: 1721148002598

Approving the application

Your export application has been received

let them know it is ready to download and print if they are registered to use the EHC online service: seven working days before your export date

After APHA approves your application APHA will send your health certificate to your OV or inspector, or

within one working day of receiving it, if you plan to export in the next seven working days

If you've applied online, you'll be able to see when APHA has sent your certificate to your OV or inspector. Contact APHA if your OV or inspector does not receive the health certificate.

Once you've applied to APHA for a health certificate, you need to arrange for your nominated OV or inspector to complete, sign and give the health certificate to you. The health certificate must travel with your consignment to the export destination. The goods must not be split up during transit.

The inspector will carry out examination, inspection, testing, sampling and treatment on the

consignment in accordance with:

- the requirements of the export health certificate, notes for guidance and checklists issued.
- Declarations must be signed, dated and travel with your consignment to the export destination. The

Pre-Certificates

goods must not be split up during transit.

with APHA instructions and